City of Martinsburg
Planning Commission
Wednesday, September 2, 2026
6:00 PM
Martinsburg City Hall
232 N. Queen St
J. Oakley Seibert Council Chambers

1. **CALL TO ORDER**
2. **ROLL CALL (and microphone check)**
3. **APPROVAL OF MEETING MINUTES**
   - **3.a** July 1st, 2026
4. **UNFINISHED BUSINESS**
   - **4.a** None
5. **NEW BUSINESS/PUBLIC HEARINGS**
   - **5.a**
     Case #2025-59-SP: The property is located at 2500 Hospital Dr and is identified on Berkeley County Martinsburg District Tax Map 4E, Parcels 1, 73 & 74. The applicant is requesting Site Plan Approval for a pedestrian bridge across N. Tennessee Ave and associated infrastructure. Greenway Engineering, Amy Moyers, Appellant.
   - **5.b**
     Case # 2026-47-SP: The property is located at 100 Vendor Dr (currently 400 Enterprise Circle) and is identified on Berkeley County Martinsburg District Tax Map 20 Parcel 10. The applicant is requesting Site Plan Approval for a Drive-Thru Facility and associated infrastructure. Brew Crew LLC, Will Ramsey, Appellant.
6. **DISCUSSION/ACTION ITEMS**
   - **6.a** None
7. **OTHER BUSINESS**
   - **7.a** None
8. **ADJOURNMENT**